STRETTON ON DUNSMORE PARISH COUNCIL
ACTION PLAN 2026-2027

AIM	OBJECTIVE	ACTION	WHO	COMPLETION DATE	UPDATE
To comply with the law and inform community	**ACCOUNTS & AUDIT** – To ensure that there is transparent information about payments, audit documents, budget, precept	Publish on the website and on noticeboards	Clerk	Within one month of approval by Parish Council and auditor	Website Updated monthly noticeboards as required.
	Annual Return	To be agreed at May or June Parish Council meeting. Send to External Auditors & publish on website and noticeboards.	Clerk & Parish Council	July 2025	
	Exercise of Public Rights	Notify Parish Council of conclusion at meeting. Publish on website & noticeboards.	Clerk		
To comply with the law and inform community	**PARISH COUNCIL ADMINISTRATION** – to ensure that the Parish Council administration is run in an efficient and timely manner and that information is open and transparent.	Publish agendas, minutes, and means of contacting the Parish Council on the website and noticeboards.	Clerk and Parish Council	Agenda and minutes ongoing each month.	
	POLICIES – To ensure all Parish Council policies (inc: Financial Regulations and Standing Orders) and procedures are reviewed and updated as necessary.	Clerk to ensure annual review processes are in place.	Clerk	Ongoing	
To comply with the law	**DATA PROTECTION REVIEW** – to ensure regulations are met.	To maintain registration with the ICO	Clerk	Renewal June 2026	Ref: **ZA437153**

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To keep the community informed of the progression of potential housing developments	**PLANNING APPLICATIONS** – To communicate regularly with the community when elements of RBC Local Plan, which directly affect Stretton are unfolding.	Parish Council to respond to all variations of planning applications: Chairman/ councillor to attend all RBC Planning Committee Meetings featuring major applications for Stretton. Clerk to maintain communication with prospective developers and RBC Planners. Clerk to keep community informed via website, Facebook and Pendulum	Parish Council Clerk	On Going	Squires Cross – Taylor Wimpey is progressing.
		Parish Council to engage with all developers who approach the Parish Council regarding sites identified with the Emerging Local Plan with to getting the best possible outcome.	Parish Council Clerk	On going	
To comply with the law and ensure safety	**HEALTH & SAFETY** – To ensure that there is adequate Insurance Cover.	Renew Insurance	Clerk	3 Year term agreed with BHIB (Clear Insurance) – exp June 2026	Policy Number: LCO02568
		Risk Management Policy – reviewed annually.	Clerk and Parish Council	Risk Management Schedule review due July 2026	

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To keep up to date	**SUBSCRIPTIONS** – To ensure the Parish Council has access to advice and training to keep well informed.	Parish Council to approve annual subscriptions to WALC.	Clerk and Parish Council	Due for renewal May 2027	
To promote methods of crime prevention	**CRIME PREVENTION** – to maintain links to the Police via the Rural Crime Initiative and Safer Neighbourhood Teams	To host Rural Crime events, focusing on specific issues. To encourage all residents to report all crime and antisocial behaviour to the Police.	Clerk and Parish Council	On Going	Regular informal events are held with PCSO Dave Banks of the Safer Neighbourhood Team.
To provide and maintain shelters.	**BUS SHELTERS** – To maintain bus shelters in the village.	To complete the mural with Knightlow School on the bus shelter on Brookside.	Clerk Parish Council	On Going	JB to liaise with School to complete over the summer
To engage in traffic calming measures	**SPEED WATCH** – to support the Community Speed Watch Team	To encourage more people to take part and get the group active.	Clerk	On Going	Speed Gun purchased – interest in joining group low.
To provide allotments	**ALLOTMENTS** – to provide and maintain allotments.	To ensure the allotments remain financially viable. To ensure that a water supply is maintained.	Clerk and Ian Simpson (allotment trustee)	Annual rent and contracts renewed. Annual inspections undertaken	Consider a rent review for 2027-28
To provide playing facilities.	**PLAYGROUNDS** – to ensure the playground equipment is safe and in working order.	Annual playground inspections from RoSPA approved company	Clerk	September 2026	To undertake visual inspections monthly

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To upkeep open spaces	**GROUNDS MAINTENANCE** – to manage the cutting of the grass and hedges at Fosse Way Recreation Ground, Plott Lane Playing Field, the Village Green and Squires Rd amenities land.	Handyman to cut all amenities and village green space regularly.	Clerk and Parish Council	March – October 2026	Football club leasing the pavilion and maintaining the pitch at Fosse Way.
	TREE MAINTENANCE – to maintain the trees within the portfolio of the Parish Council and take professional advice	To remove dead or dangerous trees as needed. To plant new trees under advice of a qualified tree surgeon	Clerk	March 2027	Dead wood to be removed from ancient lime tree on the Village Green
	PUBLIC RIGHTS OF WAY – to support the footpaths team and WCC in maintaining the rights of way.	Request updates from the Footpaths team, task the Lengthsman where required and report to WCC.	Clerk Handyman	On going	Footpath team no longer active due to lack of members and co-ordinator.
To provide waste disposal containers	**DOG & LITTER BINS** – to ensure there are enough bins, they are emptied regularly and replaced if faulty.	Renew annual trade waste and green waste subscriptions with RBC	Clerk & Handyman	May 2026	
To provide and maintain lighting	**LIGHTING** – to maintain existing lighting and replace faulty mercury lights with LED.	To obtain quotes to upgrade streetlights to LED.	Clerk	On Going	Money in budget to continue the upgrades.

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To provide recreation buildings	**PAVILIONS** & **GARAGE–** to maintain the pavilion on Fosse Way and Plott Lane.	To make improvements to the Scout Hut to improve the exterior.	Clerk & Handyman	December 2026	Quotes obtained
		To renew the lease with the Scouts on the Plott Lane Pavilion and collect annual rent of £500	Clerk & handyman	November 2026	
		To monitor the renovations of the Fosse Way pavilion undertaken by St John Fisher Football Club (lease holder)	Clerk, Parish Council, Football Team	On Going	
To maintain open spaces.	**OPEN SPACES** – To support a community litter pick to tidy up the open spaces of the village.	To provide the litter picking equipment and refreshments to those volunteers who take part.	Clerk & Parish Council	Feb 2027	
	OPEN SPACES S106 FUNDS – to ensure that the full Section 106 allocation from the Squires Cross Development is spent in Stretton.	To liaise with RBC to ensure the projects identified by the Parish Council meet the Open Spaces S106 criteria.	Parish Council Clerk	On Going	
	THE SERENITY ORCHARD AND PLATINUM PLOTT – To continue the scheme to further improve the ground at Plott Lane.	To plan the next phase of works for the Platinum Plott in conjunction with the Working Group.	Parish Council	March 2027	
To provide community grants	**SMALL GRANTS** – to allocate an amount within the budget to support local community-based groups.	Grant scheme is advised in pendulum regularly and on the website.	Clerk	On Going	

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To provide public seating.	**BENCHES –** to maintain and provide public seating around the village.	To ensure all seating is safe.	Clerk	September 2026	
To provide support the community with events	**DECORATIONS –** to provide decorative materials to enhance the community during special events or periods	To support the community with the Christmas Fayre by illuminating the trees aligning the brook with LED lights	Clerk	November 2026	
		To support the community in its Christmas celebrations by purchasing and erecting a Christmas tree for outside the Village Hall	Parish Council	November 2026	
	ENTERTAINMENT – to support the annual summer fete	To support the fete committee by covering the cost of Bilton Silver Band.	Parish Council	July 2026	
To ensure the security of documents for business continuity	**BACKING UP –** To ensure that the Parish Council documents, and digital files are secure and accessible for business continuity	To continue to subscribe to cloud storage and store all files within it in	Clerk	On going	
To provide life-saving appliances	**DEFIBRILLATORS (AED)** – To provide life saving defibrillators within the village	To maintain the AEDs already installed To work with St John Fisher's FC to install the AED on the exterior of the Pavilion at Fosse Way.	Clerk	On going	

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To identify and protect key features or significant landmarks in the village	**PHONE BOX –** to maintain and preserve this heritage items	To be used a book exchange	Clerk Volunteer (Adam Wilson)	On going	
		To repaint the exterior and refurbish the interior	Parish Council	By July 2026	
	NEIGHBOURHOOD PLAN – to consider entering into the process to develop a Neighbourhood Plan for Stretton	To research the pros and cons of entering the process	Parish Council	November 2026	
	FACEBOOK – to disseminate information or notices swiftly	To be updated regularly but also to support the quick dissemination of the important information	Clerk	On going	
To maintain and improve communication with the community	**NOTICEBOARDS –** to disseminate information about meetings	To ensure that noticeboard holds meetings agendas (minimally)	Clerk	Monthly	
	PENDULUM – to ensure information is disseminated to all pockets of the community	To support the production of the Pendulum by covering the printing cost (at least twice a year)	Clerk	On going	
		To enter an article into the Pendulum each month	Clerk	On Going	
		To include the contact details for all Parish Councillors and the Clerk in each issue	Clerk		
	WEBSITE – to comply with WCAG 2.1AA guidelines	To ensure the website is user friendly	Clerk	On going	gov.uk website now active

		To ensure the website is fully accessible and meets the WCAG2.1AA Standards.	Clerk		and all councillors have gov.uk emails addresses. The Parish Council now meets Assertion 10 requirements
		To ensure that the website is regularly updated and includes news articles	Clerk		
	COMMUNITY COFFEE STOP – to support the opportunity for people to meet, chat and connect	To cover the cost of the Village Hall rental each week	Parish Council	Weekly	
		Parish Councillors to attend and develop an understanding of the matters which are important to the community			
		To occasionally disseminate (agreed) information to the attendees in a relaxed setting			