STRETTON ON DUNSMORE PARISH COUNCIL

Terms of Reference for the Platinum Plott and Serenity Orchard Working Group

1. Purpose

The Platinum Plott and Serenity Orchard is appointed to monitor and make recommendations to the Parish Council on the development and long term maintenance of the Platinum Plott and the Serenity Orchard.

2. Membership

The Working Group should as minimum have a membership of two Parish Councillors and members of the electorate. The core membership will be agreed at a Meeting of the Parish Council. Members of the electorate or representatives of community groups may join or leave as may be.

3. Governance

The Working Group does not have the power to make decisions, however within the remit of the budget and agreed maintenance plan for the areas members can undertake tasks under the direction and authority of the Parish Clerk (e.g. planting, weeding etc). If work is undertaken, photographs of before and after and any receipts or expenses should be submitted to the Parish Clerk. All members who intend on carrying out simple maintenance tasks must be provided with a copy of the Risk Assessment.

If the Working Group wishes to make changes to the agreed maintenance plan or develop the areas further, it must provide a full written report with costings to the Clerk minimally 7 days before a scheduled Parish Council meeting.

4. Meetings

Meetings can be in person or virtual or convened in locations and at times to suit the working group. It has no need to appoint a chair or lead. Notes may be taken by members, but they do not require formal agendas and minutes.
The Parish Clerk should be informed of the planned meetings but is not required to attend.