AGENDA - MEETING 4.

STRETTON ON DUNSMORE PARISH COUNCIL

NEIGHBOURHOOD PLAN STEERING GROUP.

Date, Time and Location	Thursday 30th July 2026 at 7.30pm in Stretton on Dunsmore Village Hall.
Invitees	Cllr Paul Gordon, Cllr Steve Smyth, Cllr Alan Abbey, Mrs. Carmel Hopkins, Mrs. Faith Matthews, Mr. Jeremy Cox, Mrs. Julia Thompson, Mrs. Christine Tickle and Mr. Rob Kennedy.
Secretary / Minute Taker	Cllr Alan Abbey
Chair	Mr. Jeremy Cox

The Neighbourhood Plan (NP) Steering Group has been established by the Parish Council to research and gather relevant information, and to lead public consultation activities, in order to produce a draft Neighbourhood Plan for submission to Rugby Borough Council and ultimately adoption.

The Steering Group is accountable to the Parish Council and must provide regular progress updates. Approval from the Parish Council is required prior to undertaking any public consultations, issuing notices, or incurring expenditure.

Number	Item
1.	**Apologies** To note the apologies of the members unable to attend this meeting.
2a.	**Minutes of the Meeting** To agree the minutes of the Neighbourhood Plan Steering Group held on 7th July 2026.
2b.	**Actions from the Minutes** To note any outstanding actions.
3.	**Communication and Engagement** a. To assess proposed content of the whole parish questionnaire, based on drafts provided since the last meeting. b. To agree plan for completion, printing, and delivery of that questionnaire.
4.	**Project Plan** To consider the overall project plan, including target completion milestone and associated likely date.
5.	**Date and Location of Next Meeting** To be agreed upon by the members.

STRETTON ON DUNSMORE PARISH COUNCIL

PARISH CLERK – HELEN STEWART

3 ORCHARD WAY, STRETTON ON DUNSMORE, CV23 9HP