AGENDA - MEETING 6.

STRETTON ON DUNSMORE PARISH COUNCIL

NEIGHBOURHOOD PLAN STEERING GROUP.

Date, Time and Location	Tuesday 13th October 2026 at 7.30pm in Stretton on Dunsmore Village Hall.
Invitees	Cllr Paul Gordon, Cllr Steve Smyth, Cllr Alan Abbey, Mrs. Carmel Hopkins, Mrs. Faith Matthews, Mr. Jeremy Cox, Mrs. Julia Thompson, Mrs. Christine Tickle and Mr. Rob Kennedy.
Secretary / Minute Taker	Cllr Alan Abbey
Chair	Mr. Jeremy Cox

The Neighbourhood Plan (NP) Steering Group has been established by the Parish Council to research and gather relevant information, and to lead public consultation activities, in order to produce a draft Neighbourhood Plan for submission to Rugby Borough Council and ultimately adoption.

The Steering Group is accountable to the Parish Council and must provide regular progress updates. Approval from the Parish Council is required prior to undertaking any public consultations, issuing notices, or incurring expenditure.

Number	Item
1.	**Apologies** To note the apologies of the members unable to attend this meeting.
2a.	**Minutes of the Meeting** To agree the minutes of the Neighbourhood Plan Steering Group held on 24th August 2026.
2b.	**Actions from the Minutes** To note any outstanding actions.
3.	**Communication and Engagement** To confirm status of replies to questionnaires, and progress/next actions on analysis of the responses. This will provide the source material from which to generate ideas for policies, to feed into the final NP document.
4.	**Drafting of the main Neighbourhood Plan document** To review the draft created by Cllr Paul Gordon, and consider next steps towards completion of the full document for review.
4.	**Project Plan** To consider the overall project plan, including target completion milestone and associated likely date. Suggested focus is the overall plan for the intended Neighbourhood Plan document: when and how to create that, leading to when we will be ready to request first discussion with Rugby Borough Council.
5.	**Date and Location of Next Meeting** To be agreed upon by the members.

STRETTON ON DUNSMORE PARISH COUNCIL
PARISH CLERK – HELEN STEWART
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