MINUTES - MEETING 7.

STRETTON ON DUNSMORE PARISH COUNCIL

NEIGHBOURHOOD PLAN STEERING GROUP.

Date, Time and Location	Monday 26th October 2026 7.30pm at Wolf House, Church Hill
Present	Cllr Paul Gordon (PG), Cllr Alan Abbey (AA), Cllr Steve Smyth (SS), Mrs. Faith Matthews (FM), Mr. Jeremy Cox (JC), Mr. Rob Kennedy (RK), Mrs. Julia Thompson (JT), and Mrs. Christine Tickle (CT).
Apologies	Mrs. Carmel Hopkins (CH)
Chair	Mr. Jeremy Cox
Minute Taker	Cllr Alan Abbey

The Neighbourhood Plan (NP) Steering Group has been established by the Parish Council to research and gather relevant information, and to lead public consultation activities, in order to produce a draft Neighbourhood Plan for submission to Rugby Borough Council (RBC) and ultimately adoption.

The Steering Group is accountable to the Parish Council and must provide regular progress updates. Approval from the Parish Council is required prior to undertaking any public consultations, issuing notices, or incurring expenditure.

Number	Minute	Action
1.	**Introductions & Apologies** Apologies were received from Mrs. Carmel Hopkins.	No action
2a.	**Minutes of the Meeting** The minutes of the previous meeting, held on 13th October, were agreed.	No action
2b.	**Actions from the Minutes** No actions were outstanding; all actions have been progressed/completed.	No action
3.	**Communication and Engagement** JC confirmed a small number of further questionnaire replies has been received; the answers and comments were broadly in line with previous replies. These replies will be included when we make a final check to ensure all comments and replies are reflected in the draft document.	No action
4.	**Drafting of the main Neighbourhood Plan document** Discussion took place regarding the latest draft of the NP document (StrettonNPDraft251026.pdf), shared on email by PG ahead of the meeting. Key points discussed were: - Suggestions to simplify some language and sections. **Action: CT** to share ideas/notes; **PG** to implement based on suggestions. - Options for wording of the policies e.g. “preferred/non-preferred” vs “supported / not supported”. No firm conclusion was made on this; it can be modified later if needed depending on review by PC, residents & RBC. - The need to include more specific targets regarding biodiversity and sustainability, to reflect the concerns of residents in this respect. **Action: PG** undertook to talk to a sustainability consultant for more guidance on what this might include (i.e. sustainability definition and scope)	02/11/2026 tbc 02/11/2026

	- The need to reflect requirements for young people (e.g. teenagers). Currently the content is very focused on adults, with some consideration of children of primary school age and below. **Action:** all to consider and suggest to PG	02/11/2026
	- Confirmation that the WG group agree with the local green spaces suggested. **Action: SS** to ask Parish Clerk (**HS**) for any existing documentation regarding open green spaces within the parish, to ensure no missing or conflict.	02/11/2026
	- How to record the evidence based within the NP document: is it acceptable to simply place all the evidence on the PC website (either protected, or public) and refer to it via link? **Action: PG** to ask advice from **HS** on this topic also.	02/11/2026
	- Consider including a list of village organisations, including as many as possible for completeness (not all are listed in pendulum). **Action: PG** to consider how to do.	02/11/2026
	- How to reflect the 20mph speed limit topic in the NP. Whilst many villagers class this as desirable, traffic survey data shows that village centre traffic is already at or below 20mph. It is believed that it would only be useful if extended to a wider scope such as School Lane, and Plott Lane. Agreed to include as an "aspiration". **Action: PG** to include with suitable phrasing.	02/11/2026
	- How to reflect concerns regarding foul water drainage and ensuring sufficient future capacity. **Action: SS** agreed to draft some potential wording and share with PG.	02/11/2026
	- How to do final review of questionnaire responses and verbatim comments, to ensure agreement on inclusions/omissions. This was left open for consideration at a later meeting.	tbc
5.	**Project Plan** The group agreed again that that the key milestone to aim for is review, and acceptance, by the Parish Council (PC): the next PC meeting is on Monday 9th November, therefore the NP document needs to be issued to the PC before that meeting. Overall timetable to work towards that remains unchanged. **ACTIONS** • **All** complete actions as required above • **PG** implement any final updates to complete the documents. • **JC & PG:** issue the final draft to the PC by 6th Nov latest.	 02/11/2026 05/11/2026 06/11/2026
6.	**Date and Location of Next Meeting** Monday 2nd November, 7:30pm, at Wolf House, Church Hill. Key topic will be review of the updated draft NP document.	 n/a

STRETTON ON DUNSMORE PARISH COUNCIL

PARISH CLERK – HELEN STEWART

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